

New Hope Christian Services

123 Main Street
Bell, CA 90201
323-555-5555 newhopebg@pastors.com

October 25, 2005

Joe Olivo, Store Manager
Walmart
8500 Washington Blvd.
Pico Rivera, CA 90660

Mr. Olivo,

Hello! We are New Hope Christian Services, a Christian church and ministry based in Bell, California. As part of our ministry to the community, every year we participate in Project Angel Tree. Angel Tree is a national project that attempts to give Christmas presents to children who have parents in prison. Often these presents are the only tangible connection the children have to their parents. The children and their caregivers are always grateful to know they are remembered during the holiday season.

For the past 3 years we have bought the majority of the gifts we have given from the Pico Rivera Walmart store, spending between 25 and 35 dollars for each child. This year we will be giving gifts to 65 children, all of whom live in this area. We intend to shop again at the Pico Rivera Walmart store.

Walmart is well-known for its charitable work in the community. We would like offer your store an opportunity to partner with us this year. Anything that you can do to help would be greatly appreciated. Help could come in the form of money or credit toward presents, supplies like wrapping paper and tape, or gift cards for the families involved. Please take a moment to let us know how you can partner with us to bring Christmas to a group of children who might otherwise go without.

As you can imagine, we have to shop early in order for this project to run smoothly. We need to know how the Pico Rivera Walmart can help by November 5, 2005. We look forward to hearing from you soon. Please contact us at the address or phone numbers at the top of this letter.

Sincerely,

New Hope Christian Services
Bell, CA